



## **Certificate in Health Services Administration**

(Post-baccalaureate Non-business Students)

The Health Services Administration graduate certificate prepares health care professionals in the business aspects of health care. Students who have completed a bachelor's degree may elect to complete this 5 course certificate in order to improve their ability to understand and manage within the U.S. health care system. Course content is specific to the field of health care delivery. Students will learn management strategies, health policy, accounting and financial management and approaches to quality improvement.

Please read and be aware of the **Gainful Employment Disclosure**. Visit this link for more information: <http://www.udmercy.edu/about/consumer-info/ge/GR-Cert-HealthServicesAdministration.php>

### **Admission Criteria**

1. A baccalaureate degree from an accredited university or college
2. A minimum combined cumulative undergraduate GPA of 2.75. Conditional admission may be granted for students who do not meet this requirement.
3. Official transcripts of all colleges and universities attended
4. One letter of professional recommendation from someone in a supervisory capacity
5. A well-formulated career plan articulated in a brief essay
6. Resume/Curriculum Vitae
7. An interview with the Chair of the HSA program

Application to the HSA Certificate program can be done online by visiting the UDM web site for admissions ([www.udmercy.edu/apply](http://www.udmercy.edu/apply)) and selecting apply online. For questions or assistance regarding the application process, contact: **HSA Chairperson, (313) 993-3373**.

### **Course Requirements for the Post-baccalaureate Certificate in Health Services Administration Non-business Students (15 credits)**

HSA 5000 Theory and Practice of Health Services Management – 3 credits  
HSA 5010 Accounting Principles for Health Services Professionals – 3 credits  
HSA 5020 Financial Management of Health Services – 3 credits  
HLH 5700 Health Care Delivery and Policy Issues – 3 credits  
HSA 5780 Quality Improvement in Health Care Organizations– 3 credits

### **Admission from Health Services Administration Certificate Program to the Master in Health Services Administration Program**

Students who complete the Health Services Administration certificate program are eligible for admission to the MHSA program if they meet all admission criteria for the master's program. For entry into the master's program, applicants must have met all of the admission criteria for the certificate program, hold a combined cumulative GPA of 3.00 or better from all previous educational institutions, and submit three letters of recommendation (one from a supervisor). Applicants who meet the requirements will be interviewed by the Chair of the Health Services Administration Department for final determination of eligibility. All degree requirements must be completed within seven years.

### **For More Information on the MHSA Program**

Visit our web site: <http://healthprofessions.udmercy.edu/academics/hsa/grad.php>