# Undergraduate Nursing Policies and Procedures

# 2022-2023

## McAuley School of Nursing

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# Part I: Introduction

The McAuley School of Nursing (MSON) *Undergraduate Nursing Handbook* provides the policies specific to the undergraduate nursing program tracks. This includes policies related to both the MSON and the College of Health Professions (CHP). This handbook should be used in conjunction with *University of Detroit Mercy Undergraduate Catalog* which provides detailed information regarding programs of study, course descriptions, and University undergraduate program policies and procedures.

The information in this handbook reflects the current requirements for all active students and represents the most current information at the time of publication. MSON reserves the right to make any necessary changes or revisions to this handbook, within reason, for the purpose of quality improvement, program enhancement or operational needs.

The baccalaureate of science in nursing (BSN) degree program has the following tracks; program plans can be found in Appendices A-E:

### Traditional Pre-licensure Track

- For freshman students at the Detroit campus seeking a baccalaureate degree in nursing.
- For freshman and transfer students at the Grand Rapids campus, in partnership with Aquinas College and Mercy Health Saint Mary's, seeking a baccalaureate degree in nursing.

### Part-Time Track/Part Time Flex Transfer Track

For transfer students who have completed prerequisite and core courses, seeking to enroll part time in a baccalaureate degree in nursing at the Detroit campus.

### Full Time Flex Transfer Track

For transfer students who have completed prerequisite and core courses, seeking to enroll full time in a baccalaureate degree in nursing at the Detroit campus.

### Accelerated or Second Degree Option (SDO) Track

For students with a baccalaureate degree in another field seeking a baccalaureate degree in nursing at the Detroit campus.

# Part II - Academic Policies

## Policy 1: Course Grading

- A student must achieve an overall grade of 75% or better on all essential evaluation criteria in order to pass a nursing and HLH theory course.
- There will be no rounding of grades (i.e. if you receive a 74.99% C-, it will not be rounded to 75%).
- There will be no extra credit opportunities to raise students' grades
- If a student is successful in the theory course but is unsuccessful in the co-requisite clinical practicum, the student would need to repeat only the clinical practicum. The reverse is also true; if a student is successful in the clinical practicum but unsuccessful in the theory course, the student would need to repeat only the theory course.
- The student must successfully achieve both theory and practicum objectives with a passing grade in order to be eligible for progression to the next nursing course.
- Students must successfully complete all the courses of one level before they can progress to the next level.
- Students who request to switch tracks must be successful in all courses within their current track before the request for a switch can be granted

### Grading Scale

The following grading scale is used for all undergraduate nursing courses, with the exception of pass/fail clinical courses.

| % | GRADE |
|---|---|
| 100-95 | A |
| 94-91 | A- |
| 90-88 | B+ |
| 87-84 | B |
| 83-81 | B- |
| 80-78 | C+ |
| 77-75 | C |
| 74-72 | C- |
| 71-69 | D+ |
| 68-65 | D |
| 64-0 | F |

### Supportive Core Courses for All BSN Programs

Supportive core courses are required to be completed prior to entering into any 2000 level nursing courses, with the exception of those with asterisks. Courses with asterisks and non-supportive core courses are to be completed based on respective curriculum plans.

| Supportive Core | Non – Supportive Core |
|---|---|
| Anatomy and Physiology Lectures and Labs | Academic Writing |
| General, Organic, Biological Chemistry for Health Sciences | Speech |
| Nutrition | Philosophy or Religious Depth |
| Microbiology Lecture and Lab | Religious Knowledge |
| Psychology | Literary Experience |
| Sociology | Historical Experience |
| Intermediate Algebra | Aesthetic Experience |
| Statistics* | |
| Health Care Ethics* | |
| Developmental Psychology* | |

## Policy 2: Course Sequencing

Curriculum program plans are included within the handbook for each pre-licensure nursing track. Students in the SDO track must take courses in the sequence as listed within the program plan. Students in the Traditional, Part Time, and Transfer Flex tracks must also take courses in the sequence as listed in the program plan, however, there are exceptions and flexibility for the following courses:

- NUR 4226 must be taken any time prior to taking NUR 4500.
- HLH 2550 must be taken any time prior to junior year in the traditional track, and any time prior to taking NUR 4300 in the Part Time and Transfer Flex Track
- NUR 2120 must be taken any time prior to junior year in the traditional program and any time prior to taking NUR 4300 in the Part Time and Transfer Flex Track.

Students who have a desire to switch program tracks must make a formal request to the Associate Dean's office or appointed designee. The request must be submitted via email and include a reason for the request to change. Students will be expected to take courses in the sequence identified in the new program plan, except in instances when the student has taken a course in a previous track. Students will not be expected to repeat courses taken on a previous track. Students who are granted permission to switch tracks must meet with their advisor to discuss course options.

## Policy 3: Academic Standing

The purpose of academic status is to notify students of their academic standing and provide additional support and guidance that will enable students to improve their academic performance and successfully complete the BSN degree.

To remain in good standing and/or to progress in the curriculum in the McAuley School of Nursing, a student must:

- Fulfill all requirements as documented in the program plan for their track
- Maintain a cumulative GPA (CGPA) of 2.5 or higher
- Earn grades of 'C' or higher in all nursing, supportive core courses , and HLH 2550.

## Academic Warning

When a student's cumulative GPA falls below 2.5, the student will be placed on Academic Warning by the Office of the Associate Dean or the Associate Dean's appointed delegate and will be notified by email using the student's Detroit Mercy email address. If cumulative GPA remains below a 2.5 for more than two consecutive semesters without improvement, a student is subject to academic dismissal.

## Academic Probation

Students who earn a grade of 'C-'or less in a nursing course including HLH 2550, or supportive core course are placed on Academic Probation. For students taking segmented Intermediate Algebra (i.e., Math 1020, 1030, 1040) failure of two or more segments will count as a course failure. The student must repeat this course at the first opportunity and earn a grade of 'C' or higher to progress in the curriculum.

Students who are on Academic Probation may register for a maximum of 12 credit hours, may not withdraw from a course or take an incomplete 'I' in a course without the Office of the Associate Dean or the Associate Dean's appointed delegate's permission, and must earn a grade of 'C' or higher in all nursing and support courses.

Students on probation are required to meet with their advisors to discuss the terms of probation and sign the probation agreement contract. Students must schedule at least two meetings with their academic advisors during the first six weeks of the term. **Failure to adhere** to these or any other aspect of the probation contract may result in dismissal from the program.

## Academic Dismissal

Students may be dismissed from the MSON for any of the following reasons:

- Cumulative GPA remains below a 2.5 for more than two consecutive semesters without improvement.
- A second failure in a NUR course, supportive core course, or required nursing course including HLH 2550, will result in dismissal.
- There may be no more than 3 required nursing courses repeated (from either withdrawal or earning less than 75%) and no more than 2 attempts for the same course.
- Due to the rigorous professional licensing requirements in the health professions and the state, the faculty and/or Academic Progression Committee reserves the right to recommend at any time the dismissal of a student due to physical or emotional health, conduct (see Professional and Ethical Conduct Policy), or academic standing.

- Academic probation will be monitored by the Office of the Associate Dean or the Associate Dean's appointed delegate.
- Dismissal letters will be sent out by the Office of the Associate Dean or the Associate Dean's appointed delegate.

Students who are dismissed may apply for admission to another college or school within the University. Notice of academic dismissal will be sent by email from the Office of the Associate Dean or the Associate Dean's appointed delegate using the student's Detroit Mercy email address.

Nursing students who are unsuccessful and dismissed from the nursing program, and have exhausted the appeal process, may not re-enter the same track at another time.

## Policy 4: Incomplete Grade

It is the student's responsibility to initiate the request for a grade of incomplete from the instructor. A petition for a grade of **"I"** is required and may be approved or disapproved at the discretion of the instructor. This grade is only appropriate at the end of the term when the majority of the coursework is completed but for serious reasons the student is unable to complete the remaining course requirements. **"I"** grades are not issued when the student stops attending or participating in the class.

If an 'I' Grade is provided, the instructor completes an *Incomplete Grade Petition* reflecting the individual work to be completed and the due dates of that work. Both student and instructor sign the form which is submitted to the instructor's Associate Dean's office or the appointed Associate Dean's delegate. If the student does not complete the required work eight weeks after the end of the semester, the **"I"** grade is automatically changed to an **"I/F"**, which is a failing grade and may result in Academic Warning, Academic Probation or Academic Dismissal (see corresponding handbook sections).

The deadline for completing an **"I"** grade may be extended at the discretion of the instructor of the course, the Associate Dean of the college in which the course was taught, and the Dean of the student's college/school, **not to exceed one year** from the time the **"I"** grade was issued. Exceptions to the year deadline can only be granted by the Provost/Vice President for Academic Affairs based on the recommendation by the appropriate Dean(s).

## Policy 5: Regular and Administrative Withdrawal

Refer to the latest edition of the Schedule of Classes for the exact date to withdraw from a course section at 100% and the last day to withdraw from a course for the semester.

- Students may drop a course in My Portal until the end of the 100% refund drop period.
- For full semester courses this is the first week of classes.
- If a course is dropped during the 100% refund period, no record of enrollment for the individual course will appear on the student's transcript.
- After 100% refund add/drop week, a signed Advising and Registration/Change in Registration Form is required.
- The form is completed on paper with your advisor and college/school Dean's office signature.
- Instructor signature is not required for a drop.

- The form may be obtained from the Office of the Dean or the Office of the Registrar
- The form needs to be processed by the Office of the Registrar.
- Students who withdraw after the 100% refund drop period through 75% of the course taking place will receive a **"W"** as a final grade for each course dropped.
- The last day to withdraw for each course section is listed in the Schedule of Classes within each course section.
- The course remains on the student's grade report and transcript with a **"W"** as the assigned grade.
- The course will be counted in hours attempted but not in the GPA calculation.

Students may not withdraw during the last 25% of the course unless they have received approval for late withdrawal from their Associate Dean for extenuating circumstances. No withdrawal may be processed after the end of the class. An unofficial withdrawal (Advising and Registration/Change in Registration Form not filed and student stops attending class) is not recognized and will result in the assignment of a permanent grade of "F". An **"XF"** is assigned when a student never attends and fails to withdraw from a course. An **"XF"** is calculated as an **"F"** in the GPA and all tuition and fees apply.

If students are unable to complete any of their classes and are physically unable to come to campus to file the Advising and Registration/Change in Registration Form, a letter or email to this effect should be sent or faxed by the students to their Dean prior to the withdrawal deadline based on the latest edition of the Detroit Mercy Academic Calendar.

### Administrative Withdrawal

In some cases, a *Change in Registration/Change in Registration Form* may be initiated by the MSON Administration to remove a student from a class or clinical course. This action is in consultation with faculty. For example, the safety or well-being of the student, client, other students, or agency is in jeopardy, or if the student has failed to follow the procedures, regulations, prerequisites, or requirements of the College or when the student has gained registration in a class by misrepresentation. Depending upon the circumstances, in consultation with the Associate Dean and/or the Associate Dean's appointed delegate, a grade of "W" or "WF" will be rendered.

## Policy 6: Leave of Absence

Once a student begins the clinical sequence, it is expected that the student will continue the program in a continuous sequence until graduation. If a student experiences an extraordinary circumstance (e.g. illness), the student may request a leave of absence. The request for a leave of absence should be submitted to the Office of the Associate Dean or the Associate Dean's appointed delegate for review. Only students who are in good standing may request a leave of absence. Students who have not met the academic standards or professional standards for progression are **not eligible** for a leave of absence.

The leave of absence shall not be granted for a period more than one year. A student may be required to do preparatory work or validation prior to reentry. Students who leave a program for more than one year, and therefore do not qualify for a leave of absence, must formally request readmission to the program. The ability to return to the program is at the discretion of the Office of the Associate Dean or the Associate Dean's appointed delegate. If more than three (3)

academic semesters of their respective program have elapsed since the student was in a clinical rotation, the student will be required to repeat some or all clinical courses.

## Policy 7: Academic Appeals

### Scope

This policy governs appeals for students with academic issues which affect a student's progression in their program. Program handbooks and policy manuals may amplify or modify the procedures detailed below.

### Informal Resolution

It is expected that students will take an initial step to resolve a dispute informally and in good faith with the faculty prior to accessing the appeals process. Students are expected to utilize internal mechanisms of dispute resolution, such as this appeals process, before utilizing external mechanisms.

### Student Responsibility

An appeal of a dismissal from the MSON should be accompanied by a description of the student's rationale that the dismissal should be overturned, and identify strategies to improve success. The student has the responsibility to demonstrate why an academic decision or its consequences should be overturned in all appeal procedures. There are specific guidelines in the Academic Appeals Policy and Procedure document for the submission of an appeal. A student is responsible for reading this entire document and following its guidelines. Any questions about the appeal process should be directed to the student's advisor.

### Appealing a Dismissal from the Program

Upon receipt of the appeal letter, the status of the student is considered dismissed. While an appeal of a dismissal is pending, students may not attend any program activities (e.g., classroom, clinical placements or internships, labs, student meetings, etc.).

### Assignment of Grade

Grades are assigned by the faculty scheduled to teach a course. Grades are determined based on the evaluation criteria and competencies described in the course syllabus. Faculty utilizes rubrics, specific criteria, clinical expertise and academic judgment when assigning a grade. Grades cannot be assigned by any other person than the faculty teaching that course, and a grade can only be changed by the faculty member who assigned the grade. **Grades cannot be appealed**.

### Resources for Non-Academic Issues

Students seeking guidance or resolution of non-academic issues should seek advice from the Detroit Mercy Dean of Students. Examples of issues which are non-academic are listed in the *Detroit Mercy Student Handbook*

## Policy 8: Medication Administration and Safety Policy

### Purpose

In 2000 the Institute of Medicine shed light on the errors made in health care and the need for improvement in their report, To Err is Human: Building a Safer Health System. Among the many things learned from the report was the need for improvement in safety and quality. Today, medication administration has become increasingly challenging as a result of the expansion of both the pharmaceutical and biotechnology industries. It is imperative nurses are prepared to address complexities related to medication safety and administration to reduce the risk of error with every client encounter. Domain 5 of the American Association of Colleges of Nursing (AACN) *Essentials* speaks to this necessity of minimum quality and safety competencies (AACN, 2021).

### Exams

Students will take two exams throughout the curriculum.  Initial exam in each course will be administered by course faculty. Students must pass the exam with a 90% and will have **two** chances to pass. If a second exam is needed it will be administered by a designated faculty member. If faculty so desire, **the first grade on the exam** may be counted as part of the course grade, for up to 10% of the grade. Any remediation and retakes will occur outside of class time. Retakes may not be counted as part of the course grade. Failure of a student to achieve a 90% after the second attempt results in failure to progress to the next semester.

### Progression

Failure of students to achieve a minimum of 90% by the second attempt results in students not progressing to the next semester. If a student has already registered, they will be withdrawn from all clinical courses and the accompanying theory courses as objectives to the clinical cannot be met.

### Remediation

Students will be required to complete remediation if the initial exam is not passed. The remediation plan will be individualized based on the student's needs.

## Policy 9: Assessment Technologies Institute (ATI)

### Purpose

In an ongoing effort to maintain and improve the quality of nursing program and curriculum and to ensure our graduates' readiness for the National Council Licensure Examination-Registered Nurse (NCLEX-RN®), the faculty has adopted a program of standardized assessments across the curriculum. This testing service is provided through ATI. Standardized and scheduled assessments provide data regarding nursing aptitude, study skills, learning preferences, content mastery, and readiness for the NCLEX-RN®

Using ATI as a comprehensive program, ATI tools can help students prepare more efficiently as well as increase confidence and familiarity with NCLEX-RN® related content. ATI provides books, online practice, and proctored testing over the major content areas in nursing. It also provides testing of indicators of academic success in nursing school and critical thinking, as well comprehensive student assessment on an exam that is like the NCLEX-RN®. The

McAuley School of Nursing (MSON) uses ATI as a comprehensive testing program.

**Students will be responsible for purchasing the ATI packet through the ATI website** , typically right before the start of the semester in which they are enrolled in Pathophysiology (Traditional and Part-Time tracks) or PathoPharmacology I (SDO).

- **Modular Study**
  ATI provides online review modules that include written and video materials in all clinical content areas. Students are encouraged to use these modules to supplement course work. Faculty may assign these to supplement and enhance your learning.

- **Tutorials**
  ATI offers unique tutorials that teach nursing students how to think like a nurse, how to take a nursing assessment and how to make sound clinical decisions. Faculty may assign these to supplement and enhance your learning.

  - **Nurse Logic** is an excellent way to learn the basics of how nurses think and make decisions.
  - **Learning System** offers practice adaptive testing that approaches NCLEX-style questions in specific nursing content areas that allow students to apply the valuable learning tools from Nurse Logic. Faculty may assign these to supplement and enhance your learning.

**ATI Content Mastery Assessments**

Standardized Assessments will help the student to identify what they know as well as areas requiring active learning/remediation. There are practice assessments available to the student and required standardized proctored assessments that will be scheduled each semester.

Independent learning through ATI resources and the assessments (practice and proctored) will not always directly correspond with classroom instruction, but the combined processes will enhance the students' critical thinking and support the students' overall success in mastering nursing concepts and content and will effectively support the students' learning and integration of theory and clinical nursing.

**A Proficiency Level of 2 or 3** on ATI Content Mastery assessments is the desired achievement. These proficiency level policies only pertain to the proctored Content Mastery Assessment Tests.

**Proficiency Level 3**

- Students earn the 10% grade allotment (e.g., 10/10 points or 100%) in the course grade.
- This level of proficiency indicates the student is likely to exceed NCLEX-RN® -related content standards in this area. Students are encouraged to engage in continuous focused review to maintain and improve their knowledge of this content.

**Proficiency Level 2**

- Students earn 90% of the grade allotment (e.g., 9/10 points or 90%) in the course grade.
- This level of proficiency indicates the student is fairly certain to meet NCLEX-RN® related content standards in this area. Students are encouraged to engage in continuous focused review to improve their knowledge of this content.

Proficiency Level 1

- Students earn 70% of the grade allotment (e.g., 7/10 points or 70%) in the course grade.
- This level indicates that a student is likely to just meet minimum NCLEX-RN® related content standards in this area.

Below Proficiency Level 1

- Students earn 60% of the grade allotment (e.g., 6/10 points or 60%) in the course grade.
- This level indicates a need for thorough review of the content due to a questionable ability to meet NCLEX-RN® related content standards.

## ATI Testing Schedule

| Traditional Nursing (BSN) - Detroit | | |
|---|---|---|
| **Level** | **ATI Level Tests** | **Corresponding Courses** |
| 2nd Semester Sophomore | Fundamentals of Nursing | NUR 2500 |
| 1st Semester Junior | Mental Health | NUR 3100 |
| 2nd Semester Junior | Medical Surgical Nursing | NUR 3700 |
| | Pharmacology | NUR 3310 |
| | Maternal Newborn | NUR 3800 |
| Senior | Nursing Leadership | NUR 4600 |
| | Community Health | NUR 4300 |
| | Nursing Care of Children | NUR 4100 |
| | Nutrition | NUR 4652 |
| During or after the semester student is graduating | Comprehensive NCLEX-RN® Predictor | Outside of any course |

| Part Time Nursing (BSN) | | |
|---|---|---|
| **Level** | **ATI Level Tests** | **Corresponding Courses** |
| Semester 2 | Fundamentals of Nursing | NUR 2500 |
| Semester 4 | Medical Surgical Nursing | NUR 3700 |
| | Pharmacology | NUR 3310 |
| Semester 5 | Mental Health | NUR 3100 |
| Semester 6 | Community Health | NUR 4300 |
| Semester 7 | Maternal Newborn | NUR 3800 |
| | Nursing Care of Children | NUR 4100 |
| Semester 8 | Nursing Leadership | NUR 4600 |
| | Nutrition | NUR 4652 |
| During or after the semester student is graduating | Comprehensive NCLEX-RN® Predictor | Outside of any course |

| Second Degree Accelerated (SDO) Nursing (BSN) | | |
|---|---|---|
| **Level** | **ATI Level Tests** | **Corresponding Courses** |
| 1st Semester | Fundamentals of Nursing | NUR 2500 |
| | Pharmacology | NUR 3050 |
| 2nd Semester | Medical Surgical Nursing | NUR 3700 |
| | Nursing Leadership | NUR 4600 |
| 3rd Semester | Community Health | NUR 4300 |
| | Mental Health | NUR 3100 |
| | Maternal Newborn | NUR 4865 |
| | Nursing Care of Children | NUR 4875 |
| 4th Semester | Nutrition | NUR 4651 |
| | Second Practice Exams | NUR 4651 |
| During or after the semester student is graduating | Comprehensive NCLEX-RN® Predictor | Outside of any course |

| Traditional Nursing (BSN) – Grand Rapids | | |
|---|---|---|
| **Level** | **ATI Level Tests** | **Corresponding Courses** |
| 2nd Semester Sophomore | Fundamentals of Nursing | NUR 2500 |
| 1st Semester Junior | Mental Health | NUR 3100 |
| 2nd Semester Junior | Maternal Newborn | NUR 3800 |
| | Nursing Care of Children | NUR 4100 |
| | Pharmacology | NUR 3310 |
| | Medical Surgical Nursing | NUR 3700 |
| Senior | Nursing Leadership | NUR 4600 |
| | Community Health | NUR 4300 |
| | Nutrition | NUR 4652 |
| During or after the semester student is graduating | Comprehensive NCLEX-RN® Predictor | Outside of any course |

## ATI Assessment Testing

A course requirement in appropriate nursing theory courses with content mastery tests. Proctored testing will be assigned by the faculty and identified in the nursing course syllabi/topical outline. Content Mastery Series tests (if appropriate) will be 10% of the overall course grade but are not included in the course test grade average.

### Testing

- Students may prepare for the scheduled Content Mastery Assessments through study of the course-related textbook, lecture notes, ATI textbook, and through completion of unsecured, non-proctored practice examinations online.
- ATI textbooks and examination access information are distributed to students in course syllabi.

### Remediation Format and Content

- Remediation may utilize either a 3-ringer binder **OR** an electronic submission format at the faculty's discretion. If items are elected to be submitted electronically, students should maintain an electronic folder with all remediation materials readily accessible. The students' ATI assessment testing history will be required for the entire nursing program and should be included within the remediation materials. The binder or comprehensive electronic file should be accessible, as needed, for meetings with advisor.
- Contents of the ATI remediation file should, at a minimum, include:
  - NCLEX Test Plan
  - Individual Performance Profiles from Practice and Proctored Assessments including ATI generated Topics to Review.
  - As directed by faculty, remediation will consist of focused reviews using Active Learning Templates OR Three Critical Points to remember (maximum 15).

  The student will work independently to develop and complete a focused review using the Individual Performance Profile, including Active Learning Template **or** Three Critical Points to Remember, for ALL practice and standardized proctored assessments (maximum 15).
- Sections should be identified using tabs or electronic file folders for ease of access:
  - As additional remediation occurs, materials shall be added to remediation file or binder in a timely manner so that it is comprehensive and up to date.
  - Prior to taking the standardized proctored assessment (Content Mastery), the student will demonstrate completion of the assigned remediation to the course faculty for the required practice exam(s).

- Before being allowed to take the Comprehensive Predictor Exam, students are required to show the ATI 3-ring binder or electronic file folder to exam proctor or designated person.

**Content Mastery Series**

- Assessments are given across the curriculum and consist of practice and proctored assessments. Students are required to complete all practice and standardized proctored assessments that are assigned in each nursing course.
- Practice Test A will be administered around completion of 60% of the course content.
- Practice Test B will be administered around completion of 80% of the course content.
- SDO Program: One of the practice assessments as assigned by the faculty, will be administered at around completion of 80% of the course content
- The Content Mastery Exam will be administered after the practice assessment(s) and remediation are completed and before the final exam in the course is administered.
- The following courses will be combined for the purpose of the 60% and 80% content completion:
  - Med/Surg Nursing 1 and Med/Surg Nursing 2
  - Pharmacology 1 and Pharmacology 2
  - PathoPharmacology 1 and PathoPharmacology 2
- Students who do not complete the Content Mastery Practice Tests as assigned will earn a zero (0) for the ATI portion of the course grade and will not be allowed to take the Standardized Proctored Assessment.
  - Traditional-Practice A with required remediation **and** Content Mastery Practice Test B with required remediation.
  - SDO- One Assigned Practice Exam with required remediation **and** Content Mastery.
- Failure to take the Standardized Proctored Assessment as assigned will result in a zero (0) earned for the overall ATI portion of the course grade.

| Content Mastery Series Assessment Grading | | |
|---|---|---|
| **ATI Related Activity** | **Grade Earned** | **Evaluation Criteria** |
| Completion of Practice A with required remediation | Grade of 100% | 2% of course grade |
| Completion of Practice B with required remediation | Grade of 100% | 2% of course grade |
| SDO:<br>Completion of one (1) assigned Practice with required remediation | Grade of 100% | 4% of course grade |
| Completion of Proctored Content Mastery Exam with score of Level 3 | Grade of 100% | 6% of course grade |
| Completion of Proctored Content Mastery Exam with score of Level 2 | Grade of 90% | 6% of course grade |
| Completion of Proctored Content Mastery Exam with score of Level 1 | Grade of 75% | 6% of course grade |
| Completion of Proctored Content Mastery Exam with score of below Level 1 | Grade of 65% | 6% of course grade |
| Failure to take the required Proctored Content Mastery Exam | 0 points or 0% | 6% of course grade |

### ATI RN Comprehensive Predictor Exam

- A 150 –180 item scored exam intended to measure a student's readiness for the NCLEX-RN®.
- The ATI RN Comprehensive Predictor Exam benchmark will be set at the 90% predicted probability of passing the NCLEX-RN. Students who do not meet the 90% benchmark will be required to complete **ALL** Active Learning Templates **or** Three Critical Points to Remember for **ALL** topics that are generated from the Topics to Review after completion of RN Comprehensive Predictor Exam.
- ATI RN Comprehensive Predictor Exam 1 is given during or after the students' last semester prior to graduation. The exam will take place on campus on an arranged day and time.
- Students who meet the 90% probability of passing the NCLEX-RN benchmark (or have a green light to test) will not be required to take ATI Comprehensive Predictor Exam 2 and authorization to test will be sent to the Michigan State Board of Nursing following graduation.
- ATI RN Comprehensive Predictor Exam 2 will be given during or after the student's last semester. Students who do not meet the 90% probability of passing the NCLEX-RN benchmark will be required, as directed, to complete **ALL** Active Learning Templates **or** Three Critical Points to Remember for **ALL** topics generated from the Topics to Review after completion of RN Comprehensive Predictor Exam.

### Optional Final Exam Exemption

- Faculty may, if they choose, allow students to be exempt from a final exam if they score a proficiency level 2 or proficiency level 3 on the corresponding ATI Content Mastery Exam.
- The final exam score will be consistent with the level score per McAuley School of Nursing ATI policy, i.e.: level 3 will score 100% or grade of A and level 2 will score 90% or grade of B+.
- To qualify for the optional final exam exemption the student must score at Proficiency Level 3 or Proficiency Level 2 on the Content Mastery Exam.
- If the student opts to take the course final exam, the final exam score earned will be used to calculate the final course grade.
- The student will NOT have the option of selecting the better of the two scores (final exam or ATI proctored).

### ATI Live Review

- A Live Review will be held at an arranged date and time during or after the student's last semester of the nursing program.
- Attendance at the Live NCLEX – RN Review is mandatory.
- Failure to attend 100% of the live review will require the student to meet with MSON administration to determine the appropriate course of action.

## Policy 10: Laptop Computer Policy

The MSON continues to be committed to student success and requires every nursing student obtain a laptop computer. This laptop computer should meet minimal requirements to access online testing software, including a camera and microphone. It should be in good working order with updated software throughout the program for testing purposes. Students who fail to obtain an adequate laptop computer are subject to policies within the syllabus, which may include forfeiting the opportunity to take an exam and subsequently receiving a zero. Chromebooks and IPads are not allowed as compatibility across computer platforms is limited. Laptop computer privacy screen may be required at the discretion of the faculty.

# Part III - Clinical Policies and Competencies

## Policy 1: Social Media and Electronic Devices – MSON

Students in clinical agencies are expected to follow all clinical agency policies regarding the use of technology. This includes all tools, computers, online platforms or software. Students are expected to adhere to the social media principles established by the American Nurses Association. All MSON students should keep the following in mind:

### Photographs/Videos

No pictures or videos of any kind will be taken in the clinical area or on a campus clinical experience (i.e. skills lab/simulation lab).

### Agency computers

Cannot be used for any personal business.

### Electronic devices (cell phones, tablets, etc.)

Are not allowed within any clinical facility; this includes community clinical sites. If the clinical instructor finds a student with an electronic device during clinical hours the student may face a penalty up to and including dismissal (see Professional Conduct section).

### Identifiable Information

Students should never post or discuss any information about patients, families or clinical agencies on social media platforms, or verbally convey such information outside clinical course or classroom.

## Policy 2: Clinical Participation

Clinical hours are reported to our accrediting body and are required of all students. Each nursing clinical course has a prescribed number of contact hours. It is expected that students will complete all nursing clinical course hours. Certification to the Michigan Board of Nursing (MBON) for the NCLEX requires the MSON to verify that students have met the prescribed hours.

### Requirements for Clinical Participation

The ability to participate in clinical rotations requires that students meet several conditions. First, they must meet and continue to meet the technical standards for the baccalaureate program. In addition, all students must successfully complete a criminal background check, which includes a urine drug screen. Students must have evidence of CPR certification and meet all health requirements related to preventable disease.

## Policy 3: Clinical Compliance and Delinquency

### Purpose

Detroit Mercy's undergraduate nursing program requires student nurses to participate in clinical rotations with hospitals and other healthcare facilities in order to meet academic requirements. The facilities with which Detroit Mercy is affiliated for that purpose have specific requirements that must be met before a clinical group or cohort of nursing students can participate at their clinical sites. The handbook sets forth the requirements which include but are not limited to immunizations, assessments, drug testing, background checks, and any other site-specific documentation (clinical requirements). Detroit Mercy must give prior notice before the start of a clinical rotation and submit clinical requirements in a timely fashion to allow for processing of badges, computer access set up, etc. If one student or clinical faculty in a clinical group does not meet the required deadline due dates, it prevents the entire clinical group from being appropriately processed. Additionally, the Clinic will not accept a clinical group until **ALL** students are compliant with their clinical requirements.

### Compliance Policy

For a student to be considered in full compliance, all clinical requirements, with the exception of the flu vaccine (flu vaccine policy explained below), must be valid throughout the entire academic year. None of the clinical requirements, such as CPR, TB, and TDAP, can expire during the upcoming semester in which the student will be attending clinical.

### Semester Due Dates

Summer: all clinical requirements must be submitted by March 31st Fall: all clinical requirements must be submitted by July 1st
Winter: all clinical requirements must be submitted by December 1st Flu vaccine: must be submitted by October 15th

### Delinquency Consequence

If clinical requirements are not met by the deadline date as stated above each semester, students are subject to one or more fines:

| | |
|---|---|
| After Summer March 31 deadline: | $250.00 **initial fine** After Fall July 1 |
| deadline: | $250.00 **initial fine** After Winter |
| December 1 deadline: | $250.00 **initial fine** After Flu Vaccine |
| October 15 deadline: | $250.00 **initial fine** Every seven days |
| delinquent thereafter: | $100.00 |

**Noncompliant for Flu Vaccine after Nov 1: clinical participation suspended for term in progress**

### Noncompliant for other documentation: clinical orientation and participation suspended

The compliance officer is responsible for monitoring submission of appropriate documentation from all students. This individual will be in contact through Detroit Mercy email with individual students who fail to submit appropriate documentation.

Detroit Mercy is closed between Christmas Eve and New Year's Day; therefore, the compliance officer will not be checking compliance with clinical requirements during this

time. The **every-seven- day** $100.00 fines will be suspended during this time. If the student is still delinquent upon return from break, a $100.00 fine will be **added for every seven days** as stated above.

### Alliance for Clinical Education and Placement Program (ACEMAPP)

ACEMAPP is a secure, online, clinical rotation matching, student onboarding, and document storage solution for clinical sites, schools and consortia. ACEMAPP is a system to certify educational and healthcare institutions that students have completed certain requirements prior to the start of their clinical placement. This is a web-based online learning system and provides the vehicle for centralized record keeping of the HIPAA, OSHA, and Blood Borne Pathogens requirements that the health systems require. ACEMAPP System is also a centralized record keeping system for the student's demographic information and student's immunization, CPR, and TB results.

Students will be required to register and pay for ACEMAPP membership once a year. All students are required to continually update the ACEMAPP program on changes in their health status (including medications) which may impact vigilance, alertness, or patient safety.

An email will be sent to students via their Detroit Mercy email account which will enable a student to register and complete the mandatory exams.

Incoming prelicensure nursing students entering their first semester of the nursing curriculum will upload mandatory requirements that are outlined in the *Detroit Mercy/MSON Student Clinical Checklist* to the ACEMAPP website. Students who are not compliant will be administratively withdrawn from clinical courses by the Office of the Dean or the Dean's appointed delegate.

All students with mandatory requirements that expire during a semester must upload updated documents to ACEMAPP before the expiration of the mandatory requirement. Failure to do so will result in immediate removal from the current nursing clinical course. This will be considered the one (1) absence for the clinical course and if a student has another absence in the clinical course, they will be administratively withdrawn from the clinical nursing courses by the Office of the Dean or the Dean's appointed delegate. The student will be required to make up the clinical hours missed with the one (1) absence per the clinical absence policy.

## Policy 4: CPR/Basic Life Support Requirements

Prior to the start of clinical rotations, all students are required to present evidence of current certification for cardiopulmonary resuscitation (CPR), Healthcare Provider Course. The certification card must indicate you completed the **Healthcare Provider Course**. If the American Red Cross issues the card; it must indicate you completed the CPR for the **Professional Rescuer**. **CPR certification must be current for the entire year in which the student is on clinical rotation.**

CPR courses are available through several agencies, including the American Red Cross and The American Heart Association. In addition, some local hospitals may permit students to enroll in the CPR classes offered through their staff development departments. Certification either on campus or through another provider is at the expense of the student.

## Policy 5: Latex Policy

Latex allergy and sensitivity are a concern for health care professionals. University of Detroit Mercy, College of Health Professions (CHP) is unable to provide a latex-free environment to learners in either the clinical practice laboratories on campus or clinical placement sites off campus. Applicants who have a known latex allergy or sensitivity are encouraged to consult their personal health care provider prior to entering a health care profession.

Latex products are common in the medical environment. The College of Health Professions has an open clinic design. Therefore, an individual with a latex allergy/sensitivity wearing alternative vinyl/nitrile gloves may still be exposed to latex residue on the equipment, models or manikins. **No additional accommodations for latex allergy are available.**

Latex allergy and sensitivity are conditions that require accommodation under the Americans with Disabilities Act. Students must make an appointment with the Director of University Academic Services/Disability Support Services each term via e-mail or phone (313.578.0310). The Disability Support Services office notifies the course faculty of record of necessary disability accommodations. Due to the potential for a medical emergency, and in the event that a student discloses the latex sensitivity/allergy to a CHP instructor prior to contact with Disability Support Services, the CHP instructor must remove the student from the setting/situation and immediately refer the student to Disability Support Services.

## Policy 6: Criminal Background Checks

Michigan Public Act 303 of 2002 requires that any individual who regularly provides direct services to patients or residents of nursing homes, county medical care facilities, hospital long-term care units, homes for the aged and adult foster care homes must submit to a criminal background check to obtain and maintain clinical privileges. Additionally, many clinical sites affiliated with the University for educational purposes have adopted this requirement. The clinical programs of University of Detroit Mercy's College of Health Professions (CHP) require students to participate in the care of patients in various health care settings. Students in the clinical programs are, therefore, subject to this legislation. A student's past criminal history may affect his/her admission to a program, limit or disallow the number of suitable practice placement sites and/or affect ability to obtain licensure as a registered health care provider.

Students must report past arrests during the background check, whether convicted or under charge. Once enrolled, students are required to report events (within 48 hours) to the Compliance Officer that might impact their ability to obtain a Michigan RN license. Students may be suspended if the events have implications for patient safety or their ability to continue to deliver professional nursing care. Failure to notify the Compliance Officer will result in disciplinary action up to and including dismissal, regardless if convicted or not.

## Policy 7: Drug Screening

The purpose of this policy is to provide a safe working and learning environment for patients, students, clinical and institutional staff and property in the clinical programs of University of Detroit Mercy's College of Health Professions (CHP). Healthcare accreditation organizations mandate that hospitals and other health care agencies require students who participate in the care of patients be subject to the same standards as their employees. Accordingly, submitting a negative urine drug screen is a condition for participation in the clinical component of the undergraduate nursing program.

Students are responsible for reading the instructions for the criminal background check and urine drug screen.

## Policy 8: Vaccine and Other Preventable Disease - Student Health

Health care personnel (HCP) are at significant risk for acquiring or transmitting influenza, hepatitis B, measles, mumps, rubella, and varicella, all of which are vaccine-preventable. The MSON requires all incoming students to demonstrate immunity to or vaccination for these diseases.

The MSON and our clinical partners reserve the right to withdraw a student who does not demonstrate compliance with vaccine and other health requirements.

Students with a documented allergy or adverse event are responsible for providing the appropriate documentation to the clinical agency for review.

The clinical agency may or may not allow the student to participate in clinical activities at their site. In the event a student fails to submit proper documentation by the specified date, a registration hold may be placed on the account of or the student may be withdrawn from the clinical course and not allowed to progress.

### Measles, Mumps, Rubella and Varicella

The MSON requires that each student ensure that they are immune to the usual childhood illnesses; particularly measles (rubeola), mumps and rubella as well as varicella.

### Tetanus and Diphtheria

Healthcare workers under 65 who have direct patient contact in hospitals or clinics must get a dose of Tdap. There is no minimum interval for tetanus. All adults must get a booster dose of Td every 10 years.

### Hepatitis B

MSON policy on Hepatitis B is consistent with the current CDC guidelines. All students have at least begun the Hepatitis B vaccination prior to the beginning of the program. Post vaccination testing for antibody to Hepatitis B surface antigen (Anti-HBs) response is required and should be done 1-2 months following the last dose. If the student has documentation that he or she received the Hepatitis B vaccine in the past, but did not have post vaccination testing for the presence of anti- HBs response, that student does not need to show proof of immunity. If the student chooses not to obtain the Hepatitis B vaccination and proof of immunity, a signed declination must be received prior to the beginning of training. Students who are known to be Hepatitis B Virus-infected are subject to the CDC guidelines for the management of Hepatitis B-Virus infected health-care providers and

students.

### Tuberculosis Status

Students must have documentation of current TB status, and will be annually required to update this screening. More frequent screening may be required by some clinical sites where exposure is more likely. Students may be required to obtain X-ray examinations every three (3) years if medically indicated.

### Influenza

As of January 2007, the Joint Commission on Accreditation of Healthcare Organizations issued a standard for accredited organizations requiring influenza vaccine for their staff, volunteers, and licensed independent practitioners who have patient contact. All students must receive annual influenza vaccine by **October 15th of each year**.

### Occupational Safety and Health Administration (OSHA)

The Program and the University observe and enforce all applicable OSHA standards for blood borne pathogens. Detroit Mercy College of Health Professions requires annual education regarding these pathogens and the risks of exposure. The Program utilizes only those clinical training sites which comply with OSHA standards for availability of protective equipment against exposure; the University reserves the right to limit or curtail a student's clinical opportunities if proof of completion of the annual education on blood borne pathogens is not available, and required records of students' heath is not submitted and/or maintained. The ACEMAPP system provides the web-based educational program for OSHA standards and blood borne pathogens.

### Liability Insurance

All students, including registered nurse students, are covered by professional liability insurance through University of Detroit Mercy while they are enrolled in clinical nursing courses. The student nurse is covered by University of Detroit Mercy malpractice insurance **only** in clinical practicums that are a part of the educational program of the MSON.

## Policy 9: Professional Decorum

The nursing student is a representative of the nursing profession and University of Detroit Mercy. The maintenance of a professional appearance and demeanor facilitates the acceptance of the profession and the individual by patients and other health professionals. It is expected that students will assume responsibility for observing the guidelines on professional attire and demeanor.

### Dress and Appearance

Nursing students serve as role models of the professional nurse. Deviations from accepted professional norms in appearance and behavior are detrimental to maintaining the professional standards that are expected by patients, clients and colleagues. Faculty working in specific clinical sites will notify students of any special agency guidelines related to uniforms or professional dress. If a student's appearance and dress deviates from this written policy, the student may be sent home from clinical and this will constitute a clinical absence.

## Equipment Required for Clinical Practicum

- Watch with second hand preferred
- Bandage scissors
- Double bell stethoscope (any brand)
- Pen with permanent black ink
- Pen light
- Pocket calculator
- White, full-length (mid-thigh to knee-length), long sleeved lab coat
- Official McAuley School of Nursing Student patch, purchased at the Grand Rapids MSON Office or Detroit Mercy Bookstore
- Official Detroit Mercy name badge

| MSON Uniform Code for Simulation, NUR 2200, NUR 2520, Lab, and Clinical Areas |
|---|
| **Clothing**<br>• White scrub top and royal blue scrub pants. The white top may have pockets at the waist line.<br>• The uniform must be clean and wrinkle-free.<br>• It should not be formfitting nor revealing.<br>• White T-shirts are not acceptable in place of the scrub tops, but can be worn underneath.<br>• Garments worn under the uniform may not have visible logos, colors, or patterns.<br>• Navy or White zip up fleece jackets with University of Detroit Mercy patch above the left breast area is are permitted.<br>• Scrub pants must be of length to prevent dragging on floor. |
| **Socks/Shoes**<br>• Socks must be worn in clinical setting.<br>• Crew cut or knee length white socks and white closed heel and closed toe shoes.<br>• Athletic shoes are acceptable if they are completely white. |
| **Identification**<br>• Official Detroit Mercy student identification badge and University of Detroit Mercy patch on scrub top 1” above the left breast area if no pocket exists or at the top portion of the left breast pocket; and lab coat 1” above the left breast area if no pocket exists or at the top portion of the left breast pocket.<br>• Official Detroit Mercy name badge. |
| **Hair/Nails**<br>• Hair must be off the shoulder and neck, neat, and in a conservative, professional style of a non extreme hair color, with no adornments.<br>• Head bands if worn will be either solid white, royal or navy blue, or congruent with hair color. No lace. Hijabs can be any solid color.<br>• Neatly-trimmed facial hair is acceptable.<br>• Nails should be clean and trimmed to no more than 1/4” long without adornment or polish of any color, including clear. Artificial nails are not allowed. |

**Appearance**

- Personal hygiene (clean skin, oral care) is necessary.
- Jewelry is limited to a wristwatch, wedding band, and one pair of small post earrings in ear lobe.
- A student may not present for a clinical lab or a clinical practicum with any other body piercings, tongue rings, or tattoos that are visible (even through clothing) at any time.
- Chewing gum is not allowed.
- Cologne, perfumes, and scented lotions are not to be worn.
- Hooded tops or sweatshirts are not permitted.

| MSON Uniform Code for Community and Psychiatric clinical courses;<br>or other clinical sites where the MSON uniform is not required or allowed |
|---|
| Clothing – Business Attire<br>• Black colored knee length skirts or slacks with a waistline; secured at the waistline with a belt if needed (no low-rise, baggy or form-fitting garments, jeans or yoga pants).<br>• Blue Detroit Mercy Polo Top with Detroit Mercy logo on left side of the chest. Top will be ordered from designated vendor.<br>Not Acceptable<br>• Off the shoulder or spaghetti strapped tops<br>• Sheer tops<br>• Bare shoulders, cleavage, or torso/midriff exposed<br>• Revealing undergarments that can be seen |
| Socks/Shoes<br>• Closed heel and closed toe brown, black, or white athletic shoes must be worn with crew or knee length socks or hose. Heels should not exceed two (2) inches. |
| Identification<br>• Official University of Detroit Mercy student identification badge |
| Appearance<br>• Jewelry is limited to a wristwatch, wedding band, and one pair of small post earrings in ear lobe.<br>• A student may not present for a clinical lab or a clinical practicum with any other body piercings, tongue rings, or tattoos that are visible (even through clothing) at any time.<br>• Chewing gum is not allowed. |

**If a student is not in the appropriate uniform, the instructor may send the student home immediately.**

## Policy 10: Tardiness and Promptness

It is expected that students will arrive to clinical on time and prepared for the day. Anything beyond the established starting time set down by the clinical instructor is considered tardy. Clinical instructors have the discretion to consider the impact of severe weather conditions or unusual traffic situations when implementing this policy. Students are also encouraged to take driving conditions into consideration when planning their commute, to ensure on-time arrival. A pattern of tardiness is reflected under the professionalism objective and can result in course failure. Students must notify the clinical instructor at least one (1) hour prior to the start time of the course of an impending absence.

## Policy 11: Clinical and Lab (Health Assessment and Skills Courses) Absence

Attendance and engagement in scheduled course-supported learning experiences is a student responsibility critical to successful course completion. Participation in the clinical setting is the opportunity for the student to develop practice competencies and expertise that are essential to professional development. The student must be able to meet clinical course objectives. Absences from clinical based learning experiences undermine student ability to attain the necessary skills to meet course objectives, master course content, and ultimately pass the course. Clinical based learning experiences are defined as any activity designed for students to meet course objectives. These experiences include but are not limited to laboratory sessions, clinical rotations, virtual assignments, simulations, and practicum.

## Rationale

MSON is responsible and accountable for ensuring each student meets the required curricular elements in the program plan of study, to include all clinical hours, approved by the Michigan Board of Nursing and Commission on Collegiate Nursing Education (CCNE).

## Procedure

*Students*
Complete the required number of clinical, laboratory, and/or simulation hours for each rotation.

Notify clinical, simulation, and laboratory faculty a minimum of one (1) hour prior to the start of the scheduled clinical experience. Notification to **clinical_absence@udmercy.edu** includes the date and time of the message, the date and time of the absence, and the emergency circumstances requiring absence from the clinical experience.

Make up clinical based experiences and associated hours for a maximum of (1) one absence per clinical rotation

Must be present for the entire clinical based learning experience to receive credit for the day

No call no show status is unacceptable. With any instance, a meeting with the Associate Dean or designee will be required to determine progression and retention in the program.

Athletes must communicate their game/meet schedule to the Assistant Dean of Academic Operations

*Faculty*
Report more than 1 absence per clinical per student to the full-time faculty of record.

All clinical absences will be documented on the student's evaluation form.

In collaboration with simulation director, plan the clinical experience based on learning/course outcomes comparable to those of the missed experience.

## Other Guidelines and Considerations

No makeups will be offered beyond (1) one absence per clinical rotation.

Makeup learning opportunities are determined and scheduled by faculty members of record and director of simulation.

More than one absence may result in an administrative withdrawal from the course. If for any reason a student is absent more than (1) one day, they will be required to discuss progression with the faculty member(s) of record and the Office of the Associate Dean or their designee.

Progression will be affected until make up hours are completed.

Students who demonstrate a pattern of repeated absences across several clinical courses will be required to meet with MSON administration to determine status in the MSON

## Policy 12: Clinical Incidents

Any injury, illness, or incident occurring during clinical time requires completion of the affiliated agency documentation and must be reported to your Clinical Instructor who will also notify the Assistant Dean of Clinical Instruction & Partnerships. Clinical instructors are to complete the New Incident Worksheet located under the Incident Form tab on the MSON Clinical Faculty Blackboard site and forward to the Assistant Dean of Clinical Instruction and Partnerships. Any resultant medical cost is the responsibility of the student.

# Part VI – Nursing Plans

## Appendix A
Traditional BSN Plan - Detroit

## Appendix B
Traditional BSN Plan – Grand Rapids

## Appendix C
Second Degree Option (SDO) Plan

## Appendix D
Part Time BSN /Part Time Transfer Flex Plan

## Appendix E
Full Time Transfer Flex BSN Plan

# Appendix A

## Traditional BSN – Detroit

| First Year | | Second Year | |
|---|---|---|---|
| **Term 1: 16 credits** | **Term II: 13 credits** | **Term I: 16 credits** | **Term II: 17 credits** |
| **BIO 2300** Principles of Human Anatomy & Physiology I (C1) 3 cr | **BIO 2320** Principles of Human Anatomy & Physiology II 3 cr | **BIO 2410/2420** Microbiology & Lab 4 cr | **PYC 2500 Lifespan Developmental Psychology (IT1)** 3 cr |
| **BIO 2310** Principles of Human Anatomy & Physiology Lab I (C1) 1 cr | **BIO 2330** Principles of Human Anatomy & Physiology Lab II 1 cr | **NUR 3380** Pathophysiology 4 cr | **NUR 2200** Health Assessment & Physical Examination 2 cr |
| **CHM 1040** General, Organic and Biological Chemistry for the Health Sciences 3 cr | **SOC 1000** Intro to Sociology (C2) 3 cr | **NUR 2100** Intro to Nursing Practice in the Mercy & Jesuit Traditions (IT 4 & 5) 2 cr | **NUR 2500** Fundamentals of Nursing Practice (IT2) 3 cr |
| **MTH 1010** Algebra (B1) 3 cr | **CST 1010** Speech (A1) 3 cr | **BIO 2040** Nutrition 3 cr | **NUR 2520** Fundamental Skills Lab 1 cr |
| **ENL 1310** Academic Writing (A2) 3 cr | **PHL 1000** Intro to Philosophy (D1) 3 cr | **Religious Knowledge** (D2) 3 cr | **NUR 2540** Fundamentals of Nursing Practicum 2 cr |
| **PYC 1000** Intro to Psychology (C2) 3 cr | **NUR 1010** Freshman Success 0 cr | | **HLH 2550** Population Health & Epidemiology (IT3) 3 cr |
| **NUR 1000** Freshman Success 0 cr | | | **NUR 2120** Nursing Informatics 3 cr |
| **Third Year** | | **Fourth Year** | |
| **Term I: 18 credits** | **Term II: 18 credits** | **Term I: 16 credits** | **Term II: 12 credits** |
| **NUR 3100** Mental Health Nursing 3 cr | **NUR 3700** Med-Surg Nursing II 3 cr | **NUR 4100** Pediatric Nursing 3 cr | **NUR 4600** Nursing Leadership 2 cr |
| **NUR 3150** Mental Health Nursing Practicum 2 cr | **NUR 3750** Med-Surg Nursing II Practicum 2 cr | **NUR 4150** Pediatric Nursing Practicum 2 cr | **NUR 4650** Nursing Leadership Immersion 3 cr |
| **NUR 3200** Med-Surg Nursing I 3 cr | **NUR 3310** Pharmacology II 2 cr | **NUR 4300** Community Health Nursing 3 cr | **NUR 4755** Professional Practice from Mercy and Jesuit Traditions (IT6) 3 cr |
| **NUR 3210** Med-Surg Nursing Practicum 2 cr | **NUR 3800** Maternal Child Nursing 3 cr | **NUR 4350** Community Health Nursing Practicum 2 cr | **NUR 4652** Senior Seminar 1 cr |
| **NUR 3300** Pharmacology I 2 cr | **NUR 3810** Maternal Child Nursing Practicum 2 cr | **NUR 4500** Research and Evidence-Based Practice (IT1) 3 cr | **Aesthetic Experience** (E3) 3 cr |
| **NUR 4226** Applied Statistics for Nursing 3 cr | **ETH 3580** Health Care Ethics (F1) 3 cr | **Literary Experience** (E2) 3 cr | |
| **Philosophy or Religious Depth** (D3) 3 cr | **Historical Experience** (E1) 3 cr | | |

**Total Credit Hours = 126**

**Nursing Credit Hours = 63 (theory/didactic = 43, seminar = 1, clinical/practical = 17, lab = 2). Lower Division = 17 credit hours (27%); Upper Division = 46 credit hours (73%)**

# Appendix B

## Traditional BSN – Grand Rapids

| 1000 Level | | 2000 Level | |
|---|---|---|---|
| **Term 1: 16 credits** | **Term II: 15 credits** | **Term I: 16 credits** | **Term II: 16 credits** |
| **BY 155** Principles of Human Anatomy & Physiology 1 (C1) **3 cr** | **BY 156** Principles of Human Anatomy & Physiology II **3 cr** | **BY 230** Microbiology & Lab **4 cr** | **PG 380** Lifespan Developmental Psychology (IT1) **3 cr** |
| **BY 155L** Principles of Human Anatomy & Physiology Lab 1 (C1) **1 cr** | **BY 156L** Principles of Human Anatomy & Physiology Lab II **1 cr** | **NUR 3380** Pathophysiology **4 cr** | **NUR 2120** Nursing Informatics **3 cr** |
| **CY 140** General Org and Biochemistry (C1) **3 cr** | **KN 252** Nutrition **3 cr** | **NUR 2200** Health Assessment & Physical Examination **2 cr** | **NUR 3200** Med-Surg Nursing I **3 cr** |
| **MS 101** Algebra (B1) **3 cr** | **SY 101** Intro to Sociology (C2) **3 cr** | **NUR 2500** Fundamentals of Nursing Practice (IT2) **3 cr** | **NUR 3210** Med-Surg Nursing Practicum **2 cr** |
| **GE 101** Academic Writing (A2) **3 cr** | **CN 101 Speech** (A1) **3 cr** | **NUR 2520** Fundamental Skills Lab **1 cr** | **NUR 3300** Pharmacology I **2 cr** |
| **PG 100** Intro to Psychology (C2) **3 cr** | **NUR 1010** Freshmen Success **0 cr** | **NUR 2540** Fundamentals of Nursing Practicum **2 cr** | **HLH 2550** Population Health & Epidemiology **3 cr** |
| **NUR 1000** Freshmen Success **0 cr** | **NUR** 2100 Intro to Nursing Practice in the Mercy & Jesuit Traditions (IT4, IT5) **2 cr** | | |

| 3000 Level | | 4000 Level | |
|---|---|---|---|
| **Term I: 18 credits** | **Term II: 16 credits** | **Term I: 16 credits** | **Term II: 13 credits** |
| **PHL 100** Intro to Philosophy (D1) **3 cr** | **NUR 4100** Pediatric Nursing **3 cr** | **NUR 4300** Community Health Nursing **3 cr** | **NUR 4650** Nursing Leadership Immersion **3 cr** |
| **NUR 3700** Med-Surg Nursing II **3 cr** | **NUR 4150** Pediatric Nursing Practicum **2 cr** | **NUR 4350** Community Health Nursing Practicum **2 cr** | **NUR 4755** Professional Practice from Mercy and Jesuit Traditions (IT6) **3 cr** |
| **NUR 3750** Med-Surg Nursing II Practicum **2 cr** | **NUR 3800** Maternal Child Nursing **3 cr** | **NUR 4600** Nursing Leadership **2 cr** | **NUR 4652** Senior Seminar **1 cr** |
| **NUR 3100** Mental Health Nursing **3 cr** | **NUR 3810** Maternal Child Nursing Practicum **2 cr** | **Religious Knowledge** (D2) **3 cr** | **Historical Experience** (E1) **3 cr** |
| **NUR 3150** Mental Health Nursing Practicum **2 cr** | **NUR 4500** Research and Evidence-Based Practice (IT2) **3 cr** | **PH 244** Medical Ethics (F1) **3 cr** | **Aesthetic Experience** (E3) **3 cr** |
| **NUR 3310** Pharmacology II **2 cr** | **Philosophy or Religious Depth** (D3) **3 cr** | **Literary Experience** (E2) **3 cr** | |
| **NUR 4226** Applied Statistics for Nursing **3 cr** | | | |

**Revised 4.4.2022**
**Total Credit Hours = 126**
**Nursing Credit Hours = 63 (theory/didactic = 43, seminar = 1, clinical/practical = 17, lab = 2). Lower Division = 17 credit hours (27%); Upper Division = 46 credit hours (73%)**

# Appendix C

## Second Degree Option (SDO) Accelerated BSN – Detroit

**Course Sequence 7 Week Terms**

| Term I-A (11 Credits) | 11 | Term I-B (9 Credits) | 20 | Term II-A (8 credits) | 28 | Term II-B (8 credits) | 36 |
|---|---|---|---|---|---|---|---|
| **NUR 2100** Introduction to Nursing Practice in The Mercy & Jesuit Traditions | 2 | **NUR 2500** Fundamentals of Nursing Practice | 3 | **NUR 3200** Medical Surgical Nursing I | 3 | **NUR 3700** Medical Surgical Nursing II | 3 |
| **NUR 2200** Health Assessment & Physical Exam | 2 | **NUR 2540** Fundamentals of Nursing Practicum | 2 | **NUR 3210** Medical Surgical Nursing I Practicum | 2 | **NUR 3750** Medical Surgical Nursing II Practicum | 2 |
| **NUR 2850** PathoPharmacology I | 4 | **NUR 3050** PathoPharmacology II | 3 | **NUR 4500** Nursing Research & Evidence Based Practice | 3 | **NUR 4601** Nursing Leadership | 3 |
| **HLH 2550** Population Health & Epidemiology | 3 | **NUR 2520** Nursing Skills Lab | 1 | | | | |
| **Term III-A (10 credits)** | **46** | **Term III-B (10 credits)** | **56** | **Term IV (6 credits)** | **62** | | |
| **NUR 3100** Mental Health Nursing | 3 | **NUR 4865** Health of Women & Families | 3 | **NUR 4701** Nursing Leadership Immersion | 4 | | |
| **NUR 3150** Mental Health Nursing Practicum | 2 | **NUR 4870** Health of Women & Families Practicum | 2 | **NUR 4651** Integrative Seminar For Nursing Practice | 2 | | |
| **NUR 4300** Community Health Nursing | 3 | **NUR 4875** Lifespan Nursing Care of Children & Families | 3 | | | | |
| **NUR 4350** Community Health Nursing Practicum | 2 | **NUR 4880** Lifespan Nursing Care of Children Practicum | 2 | | | | |

Revised 06.18.2018

# Appendix D
## Part Time BSN Transfer Model

| Semester 1: 9 credits | Semester 2: 8 credits | Semester 3: 7 credits | Semester 4: 10 credits |
|---|---|---|---|
| **NUR 3380** Pathophysiology **4 cr** | **NUR 2500** Fundamentals of Nursing Practice (IT2) **3 cr** | **NUR 3300** Pharmacology I **2 cr** | **NUR 3310** Pharmacology II **2 cr** |
| **NUR 2100** Intro to Nursing Practice in the Mercy & Jesuit Traditions (IT 4 & 5) **2 cr** | **NUR 2520** Nursing Skills Lab **1 cr** | **NUR 3200** Med-Surg Nursing I **3 cr** | **NUR 3700** Med-Surg Nursing II **3 cr** |
| **NUR 4226** Applied Statistics for Nursing **3 cr** | **NUR 2200** Health Assessment & Physical Examination **2 cr** | **NUR 3210** Med-Surg Nursing Practicum **2 cr** | **NUR 3750** Med-Surg Nursing II Practicum **2 cr** |
| | **NUR 2540** Fundamentals of Nursing Practicum **2 cr** | | |
| **Semester 5: 11 credits** | **Semester 6: 8 credits** | **Semester 7: 10 credits** | **Semester 8: 9 credits** |
| **HLH 2550** Population Health & Epidemiology (IT3) **3 cr** | **NUR 4300** Community Health Nursing **3 cr** | **NUR 3800** Maternal Child Nursing **3 cr** | **NUR 4652** Senior Seminar **1 cr** |
| **NUR 3100** Mental Health Nursing **3 cr** | **NUR 4350** Community Health Nursing Practicum **2 cr** | **NUR 3810** Maternal Child Nursing Practicum **2 cr** | **NUR 4755** Professional Practice from Mercy and Jesuit Traditions (IT6) **3 cr** |
| **NUR 3150** Mental Health Nursing Practicum **2 cr** | **NUR 4500** Research and Evidence-Based Practice (IT1) **3 cr** | **NUR 4100** Pediatric Nursing **3 cr** | **NUR 4600** Nursing Leadership **2 cr** |
| **NUR 2120** Nursing Informatics **3 cr** | | **NUR 4150** Pediatric Nursing Practicum **2 cr** | **NUR 4650 or NUR 4701** Nursing Leadership Immersion **3 cr** |

***All supportive and non supportive core need to be taken prior to the start of semester if the plan will be implemented as written.
*** Health Care ethics can be taken while matriculating during semesters 2, 3, or 6 to maintain part time status
***Developmental Psychology is required before NUR 3100 Mental Health Nursing, but can be taken while matriculating prior to semester 5

Developed 3.30.22

# Appendix E

## Full Time Transfer BSN Model

| Semester 1: Credits 13 | Semester 2: Credits 17 | Semester 3: Credits 12 |
|---|---|---|
| **NUR 3380** Pathophysiology **4 cr** | **NUR 1010** Freshman Success **0 cr** | **NUR 3100** Mental Health Nursing **3 cr** |
| **NUR 2100** Intro to Nursing Practice in the Mercy & Jesuit Traditions (IT 4 & 5) **2 cr** | **NUR 2200** Health Assessment & Physical Examination **2 cr** | **NUR 3150** Mental Health Nursing Practicum **2 cr** |
| **NUR 1000** Freshman Success **0 cr** | **NUR 2500** Fundamentals of Nursing Practice (IT2) **3 cr** | **NUR 3200** Med-Surg Nursing I **3 cr** |
| **BIO 2410/2420** Microbiology&Lab **4 cr** | **NUR 2520** Fundamental Skills Lab **1 cr** | **NUR 3210** Med-Surg Nursing Practicum **2 cr** |
| **BIO 2040** Nutrition **3 cr** | **NUR 2540** Fundamentals of Nursing Practicum **2 cr** | **NUR 3300** Pharmacology I **2 cr** |
| | **NUR 4226** Applied Statistics for Nursing **3 cr** | |
| | **HLH 2550** Population Health & Epidemiology (IT3) **3 cr** | |
| | **PYC 2500** Developmental Psychology **3 cr** | |

| Semester 4: Credits 13 | Semester 5: Credits 13 | Semester 6: Credits 12 |
|---|---|---|
| **NUR 3700** Med-Surg Nursing II **3 cr** | **NUR 4100** Pediatric Nursing **3 cr** | **NUR 4600** Nursing Leadership **2 cr** |
| **NUR 3750** Med-Surg Nursing II Practicum **2 cr** | **NUR 4150** Pediatric Nursing Practicum **2 cr** | **NUR 4650** Nursing Leadership Immersion **3 cr** |
| **NUR 3310** Pharmacology II **2 cr** | **NUR 4300** Community Health Nursing **3 cr** | **NUR 4755** Professional Practice from Mercy and Jesuit Traditions (IT6) **3 cr** |
| **NUR 3800** Maternal Child Nursing **3 cr** | **NUR 4350** Community Health Nursing Practicum **2 cr** | **NUR 4652** Senior Seminar **1 cr** |
| **NUR 3810** Maternal Child Nursing | **NUR 4500** Research and Evidence-Based Practice (IT1) **3 cr** | Elective or Core **3 cr** |
| **NUR 2120** Nursing Informatics **3 cr** | | |

*** Health Care Ethics can be taken while matriculating

Developed 3.30.2022